







Three Years
GENERAL NURSING
& MIDWIFERY (GNM)





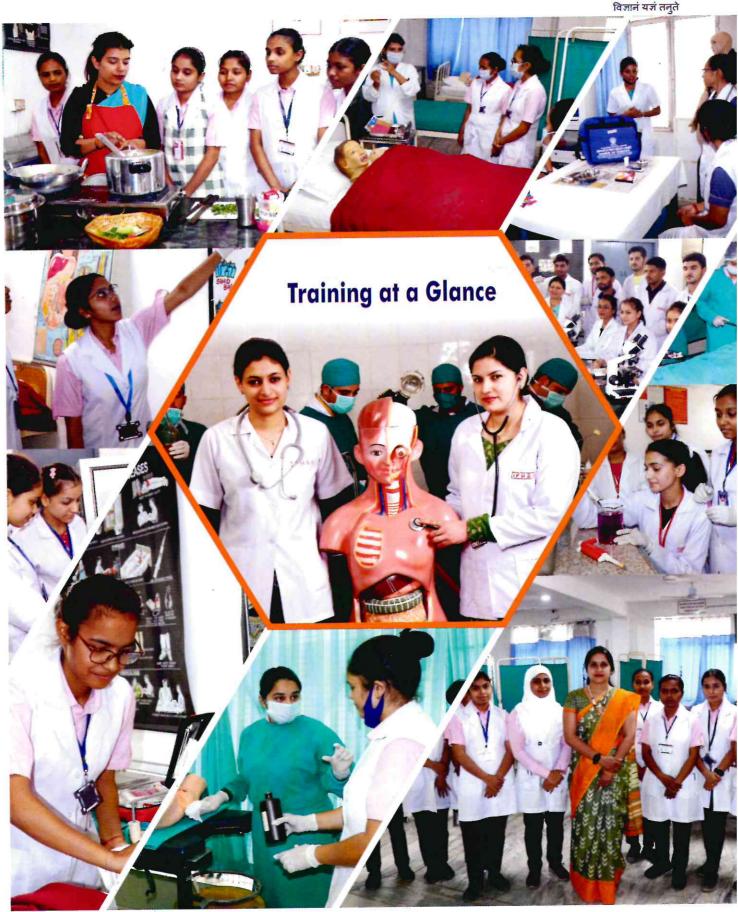
# IPH&H SCHOOL OF NURSING®

A Charitable Govt. Recognised Institute providing trained Allied Health professionals for the Health care Industry worldwide since 1976!

RECOGNIZED BY
DELHI STATE NURSING COUNCIL & INDIAN NURSING COUNCIL

## IPH&H SCHOOL OF NURSING







## Get to Know Institute of Public Health & Hygiene

#### Celebrating our LEGACY

The extreme shortage of medical facilities in the Country, prompted the establishment of Institute Of Public Health & Hygiene at New Delhi in July, 1976, Under the able guidance and mature insight of the Founder Chairman, Late Dr. Shyam Sunder Joshi. The foundation of the erstwhile academic excellence and his visionary ideas led him to envision and create an Institution that was inclusive and opened. Institute of Public Health & Hygiene is a co-educational Institute catering to students from all walks of life & It is with pride that we count many students from all parts of the World among our alumni.

#### Forging our future

The Institution is committed to serve the future perspective more than any other institute. The Institute is doing this by educating individuals for fulfilling, productive lives and by creating solutions to present or anticipated problems through active participation in educational activities.

As a major teaching Institute, IPH&H is both a repository for accumulated knowledge and experience and a testing ground for critically examining perceived wisdom, where basic and elementary training is conducted in a wide variety of fields and across disciplines. Taught by inspired, committed, and creative faculty, our programmes are combined with enduring value of liberal arts education with the skills and experience offered by professional Institutions, to ensure that our students are engaged, adaptable, and equipped for successful careers and fulfilling lives.

The Institute is an in-service Training Centre for the Army, Navy , Air force Coast guards from the Min. of Defence (DGR), New Delhi, Min. of Home Affairs, CRPF, Min. of Civil Aviation, Min. of Social Justice & Empowerment, Govt. of India and various State Governments viz., Govt. of Nagaland, Manipur, Mizoram, Assam, Madhya Pradesh, Sikkim, Meghalaya, Chandigarh Administration, Ladakh Hill Council, North Eastern Hill Council, University of Delhi, Members of Federation of Indian Chamber of Commerce and Industry, International Airport Authority of India, All India Institute of Medical Sciences, Cement Corporation of India, TELCO, UNO, Sanjay Gandhi Post Graduate Institute of Medical Sciences, Regional Institute of Medical Sciences, Indian Airlines, Children's Home, Private Hospitals, Nursing Homes, Organisations, Institutions, Establishments, Northern Railway etc. and is a vocational training provider of the Director of Technical Education and Training, Govt. of NCT Delhi under SDI-MES scheme of the Govt. of India and National Skill Development Corporation, Govt. of India and recognized by INC & DNC for ANM/GNM Course.

#### The Campus

The self contained campus has excellent infrastructure and learning resources that collectively provide a stimulating and enjoyable learning ambience. The hostels accommodate boys and girls from various parts of the country and abroad. The Institute is committed to provide the best environment for academic life & with our long heritage and strong commitment you'll have a rich, broad background in the humanities and the sciences when you qualify from IPH&H. This foundation, is believed, is the preparation you'll need to enter any field and enjoy a full life as an educated citizen of the world. Throughout the Institute, whether it is the new Medical Lab., Imaging Sciences Deptt., Dental Sciences, or Communication Technology for I.T. Deptt., the students will find evidence of IPH & H's continuing investment in meeting the needs of its academic community.



## About IPH&H - School of Nursing

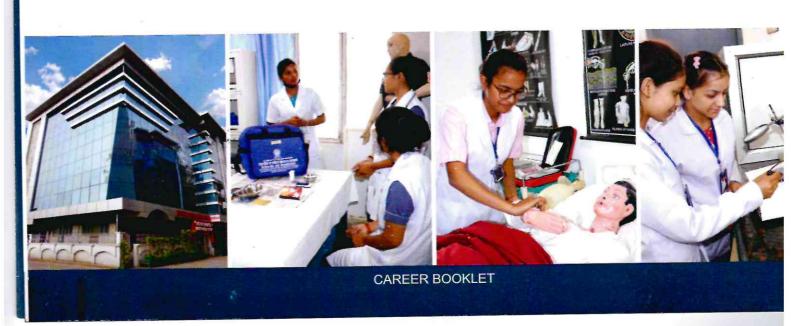
#### About IPH&H - SCHOOL OF NURSING Fraternity

keeping in view the rise in demand of trained Nursing & supporting staff, the IPH&H- SCHOOL OF NURSING was established in the year 2015, Recognized by Delhi State Nursing Council & Indian Nursing Council for conducting Auxiliary Nursing & Midwifery- ANM and GNM course for the 10+2 qualified candidates who are interested in pursuing their dream career as a part of trained health care work force. The School has entered with a humble beginning in the field of nursing education and confident of stretching its wings in this arena in times to come.

IPH&H-SCHOOL OF NURSING strives to impart quality education in the field of Nursing and in this endeavor the School has employed some of the eminent and renowned industry experts as their faculty members. These members have rich clinical and academic experience and have also served designated posts in various Govt. Departments as nursing experts.

Keeping in view the pivotal necessity of clinical experience to nursing students, the School of Nursing has entered into vast industrial tie-ups with reputed Govt. & Private Hospitals, PHCs and Community Health Centers under Ministry of Health & Family Welfare, Govt. of India.

For hands on practice during the course, the School of Nursing has set up state of the art nursing labs including Fundamentals of Nursing Lab, Community Health Nursing Lab, Midwifery and Child Health lab, Nutrition Lab, Pre - Clinical Sciences Lab., Computer Lab, Audio Visual Lab, Advanced Nursing Skill Lab and a dedicated Library well equipped with latest books, magazines, journals and periodicals related to nursing practices.





## About the Course Auxiliary Nursing & Midwifery (ANM)

#### **Auxiliary Nursing & Midwifery (ANM)**

Introduction: Auxiliary nurses, in essence, are healthcare assistants who provide great help to professional staff to take care and look after the medical needs of patients in hospitals, nursing care facilities or in a community. Once you become an auxiliary nurse, you need to perform basic care duties, working as an important part of a team under the direct supervision of a registered nurse or a physician. A very responsible and noble profession ,which gives you dual opportunities of a lucrative career option with service to the humanity at the same time. In modern day scenario and keeping in view of the acute scarcity of the trained nurses, the role of ANM has become even much crucial which will continue to change and expand in years to come.

#### **Career Objective**

The objectives of this programme is to prepare skilled and effective workforce of trained staff nurses who, under the direction of a registered nurse, is prepared to give basic nursing care at the community level/village with specific skills. It is aimed to bring dramatic improvements in health system and health status of the country by large and fulfill health needs of the community in particular.

#### **Duration: Two Years**

(24 Months including 6 Months Internship)

#### **Job Opportunities**

Job prospects for a trained Auxiliary Nursing & Midwifery professional are very bright. Passed out candidate may find a challenging career in hospitals, dispensaries, primary health centers, school health education, community health centers etc. Moreover, on gaining work experience, they may also find a demanding job in educational Schools as supervisor/demonstrators to the students. In India, the Government has created National Rural Health Mission in year 2005 and the role of trained ANM has been pivotal since inception of the project and will be expanding further in times to come.

### Admission Criteria and Rules of Admission for Auxiliary Nursing & Midwifery (ANM) Program

List of documents to be submitted at the time of admission:

- a. Mark sheet of 10th & 12th
- b. Certificates of 10th & 12th
- c. Medical Fitness certificate
- d. Caste certificate, if any
- e. Migration certificate, if available
- f. Six passport size photographs
- g. ID proof



The admission to ANM Programme shall be strictly on the basis of the admission criteria as per basis of the Indian Nursing Council and Delhi Nursing Council



## Course Outline Auxiliary Nursing & Midwifery (ANM)

Duration of the course: The total duration of the course is 2 year (18 month + 6 months internship)

**FIRST YEAR** 

SECOND YEAR (INCLUDING INTERNSHIP)

| 1.   | Total weeks                          |   | 52 weeks                          | 52 weeks                          |
|------|--------------------------------------|---|-----------------------------------|-----------------------------------|
| ii.  | Vacation                             | - | 4 weeks                           | 4 weeks                           |
| III. | Gazetted holiday                     |   | 2 weeks                           | 2 weeks                           |
| iv.  | Preparatory holidays and examination |   | 3 weeks                           | 2 weeks                           |
| v.   | Teaching hours in weeks              |   | 43 weeks                          | 44 weeks                          |
|      | Total teaching hours                 |   | 43 weeks x 40 hours/week=1720 hrs | 44 weeks x 40 hours/week=1760 hrs |

### **Course of Study**

|       | NURSING COURSE                | CLA    | CLASSROOM HOURS |       |          | EXPERIENCE |       |  |
|-------|-------------------------------|--------|-----------------|-------|----------|------------|-------|--|
| S.No. | Course Title and Description  | Theory | Demonstration   | Total | Hospital | Community  | Total |  |
| 1.    | Community health Nursing      | 120    | 50              | 170   | 10       | 100        | 110   |  |
| ii    | Health Promotion              | 120    | 75              | 195   | 20       | 180        | 200   |  |
|       | A. Nutrition                  | 35     | 30              | 65    |          |            |       |  |
|       | B. Human Body & Hygiene       | 35     | 20              | 55    |          |            |       |  |
|       | C. Environmental Sanitation   | 20     | 15              | 35    |          |            |       |  |
|       | D. Mental Health              | 30     | 10              | 40    |          |            |       |  |
| iii.  | Primary Health care nursing-I | 130    | 150             | 280   | 90       | 300        | 400   |  |
|       | A. Infection and Immunization | 25     | 20              | 45    |          |            |       |  |
|       | B. Communicable Diseases      | 40     | 25              | 65    |          |            |       |  |
|       | C. Community Health Problems. | 30     | 50              | 80    |          |            |       |  |
|       | E. Primary Medical Care       | 20     | 20              | 40    |          |            |       |  |
|       | F. First aid and Referral     | 25     | 35              | 60    |          |            |       |  |
| iv.   | Child Health Nursing          | 75     | 110             | 185   | 80       | 100        | 180   |  |
|       | Total Hours                   | 455    | 385             | 835   | 200      | 680        | 880   |  |

## TOTAL = 1720 Hours

|       | NURSING COURSE               | CLASSROOM HOURS |               |       | EXPERIENCE |           |       |
|-------|------------------------------|-----------------|---------------|-------|------------|-----------|-------|
| S.No. | Course Title and Description | Theory          | Demonstration | Total | Hospital   | Community | Total |
| v.    | Midwifery                    | 200             | 160           | 360   | 220        | 160       | 380   |
| vi.   | Health Center Management     | 40              | 40            | 80    |            | 60        | 60    |
|       | Total Hours                  | 240             | 200           | 440   | 220        | 220       | 440   |

**Total 880 Hours** 

SECOND YEAR (First 6 Months)

5



## Course & Other Related Fees

|            |         | THE RESERVE OF THE PARTY OF THE |         |
|------------|---------|--|---------|
| First Year | Charges | Second Year  | Charges |
|            |         |  |         |

| Miscellaneous Charges                    |               |                       |   |             |  |  |
|--|---------------|-----------------------|---|-------------|--|--|
| First Year                               | Charges       | Second Year           |   | Charges     |  |  |
| Library Fee                              | : Rs. 1000.00 | Security (Refundable) |   | Rs. 5000.00 |  |  |
| Medical Charges                          | : Rs. 1000.00 | Uniform Charges       | : | Rs. 2500.00 |  |  |
| Duplicate I-Card Subject to enhancement. | : Rs. 100.00  | Stationary            | • | Rs. 2500.00 |  |  |

- All above charges are mandatory.
- Fee once paid is neither refundable nor adjustable in any circumstances. The institute is not responsible for any reason or discontinuation of studies /training.
- Security fee will not be refunded if candidate leaves the course before its completion.
- Students are required to keep the ID Card provided by the School safely. In case of loss/theft, duplicate ID card will
  be issued on submission of application along with copy of FIR and duplicate ID fee of Rs. 100/-
- · Transportation Charges: As applicable

## Examination & Other Related Fee for ANM Students as applied by Delhi Nursing Council are as follows (apart from the course fee):

| S.No. | Exam                   | Supp. Exam<br>Fee | Late Exam<br>Fee | Re-checking<br>Fee      | Duplicate<br>Roll No. Fee | Diploma<br>Fee | Cumulative<br>Mark Sheet |
|-------|------------------------|-------------------|------------------|-------------------------|---------------------------|----------------|--------------------------|
| 1.    | Rs. 1000/-<br>Per Year | Rs. 500/- subject | Rs. 50/- day     | Rs. 60/- per<br>subject | Rs. 100/-                 | Rs. 200/-      | Rs. 130/-                |

**Registration fee:** After successful completion of the course, it is compulsory for the qualified ANM's to be registered under DNC and SNA before joining services:

| S.No. | DNC RNRM Fee | 1st Year Registration<br>(SNA) Fee | 2nd Year Registration<br>(SNA) Fee | Renewal Fee | Remarks |
|-------|--------------|------------------------------------|------------------------------------|-------------|---------|
| 1.    | Rs. 200/-    | Rs. 200/-                          | Rs. 150/-                          | Rs.50/-     |         |



## IPH&H -SCHOOL OF NURSING Alumni Association





## About the Course GENERAL NURSING MIDWIFERY (GNM)

## **General Nurses & Midwifery (GNM)**

Introduction: General Nursing and Midwifery or GNM is a three-year and six-month diploma course designed for aspirants who want to pursue a career in clinical nursing. The programme teaches candidates how to care for individuals who are sick or have been injured in order to help them attain full recovery. GNM courses are designed to prepare the students for the clinical approach of handling patients.

### **Career Objective**

This course help to prepare nurses with a sound educational programme in nursing to enable them to function as efficient members of the health team, beginning with the competencies for first level positions in all kinds of health care settings. This course ability to co-operate and co-ordinate with members of the health team in the prevention of disease, promotion of health and rehabilitation of the sick. During GNM students are able to make maximum contribution to the society as useful and productive individuals, citizens as well as efficient nurses.

### **Duration: Three Years**

The Diploma course in General nursing and Midwifery is three years including 6 months internship.

### **Eligibility Criteria**

10+2 with English and must have obtained a minimum of 40% at the qualifying examination and English individually for any recognized board. Candidates are also eligible from State Open School recognized by State Government and National Institute of Open School (NIOS) recognized by Central Government. However Science is preferable.

10+2 with English having 40% of marks in vocational ANM course from the school recognized by Indian Nursing council.

10+2 with English having 40% of marks in Vocational Stream-Health care Science from a recognized CBSE board/Centre.

Registered ANM with passing marks











## Course Outline GENERAL NURSING MIDWIFERY (GNM)

Duration of the course: The total duration of the course is 3 year (36 month including 6 months internship)

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|---|---|----|---|----|---|---|
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#### SECOND YEAR (INCLUDING INTERNSHIP)

| 1.  | Total weeks             | 52 weeks                          | 52 weeks                          |
|-----|-------------------------|-----------------------------------|-----------------------------------|
| II. | Vacation                | 4 weeks                           | 4 weeks                           |
| m.  | Gazetted holiday        | 2 weeks                           | 2 weeks                           |
| m.  | Teaching hours in weeks | 46 weeks                          | 46 weeks                          |
| 1   | Total teaching hours    | 46 weeks x 40 hours/week=1840 hrs | 44 weeks x 40 hours/week=1840 hrs |

### **Course of Study**

#### FIRST YEAR

#### **THIRD YEAR Part-I**

|   | I III I I I I I I I I I I I I I I I I |                  |
|---|---------------------------------------|------------------|
| Course/ Subject                             | Theory (hours)                        | Practical (hours |
| Bio Sciences                                | 120                                   |                  |
| Anatomy & Physiology.                       | 90                                    |                  |
| Microbiology                                | 30                                    |                  |
| <b>Behavioral Sciences</b>                  | 60                                    |                  |
| Psychology                                  | 40                                    |                  |
| Sociology                                   | 20                                    |                  |
| Nursing Foundations                         | 210                                   | 200 (lab)        |
| Fundamentals of Nursing.                    | 190                                   | 680 (clinic)     |
| First aid                                   | 20                                    | (22 weeks)       |
| Community Health Nursing                    | 180                                   |                  |
| CHN-I                                       | 80                                    | 320              |
| Environmental Hygiene<br>Health Education & | 30                                    | 8 weeks          |
| Communication Skills                        | 40                                    |                  |
| Nutrition                                   | 30                                    |                  |
| English                                     | 30                                    |                  |
| Computer Education                          | 15                                    | 15               |
| Co-curricular activities                    | 10                                    |                  |
| Total                                       | 625(16 wks)                           | 1215 (30 wks)    |

| Course/ Subject                      | Theory (hours)         | Prooficel (feurs)       |
|--------------------------------------|------------------------|-------------------------|
| Midwifery & Gynecological<br>Nursing | 140                    | 560 (14 wks)            |
| Community Health Nursing-II          | 90                     | 160 (4 wks)             |
| Co-curricular                        | 10                     |                         |
| TOTAL                                | 240 hours<br>(6 weeks) | 720 hours<br>(18 weeks) |

### THIRD YEAR Part-II (Integrated supervised Internship)

| Course/ Subject 114 14 14 14 14 14 14 14 14 14 14 14 14 | Thosay (bourn) |
|---|----------------|
| Nursing Education                                       | 20             |
| Introduction to Research and statistics                 | 30             |
| Professional Trends & Adjustments                       | 30             |
| Nursing Administration & Ward Management                | 40             |
| TOTAL   | 120 (2 weeks)  |

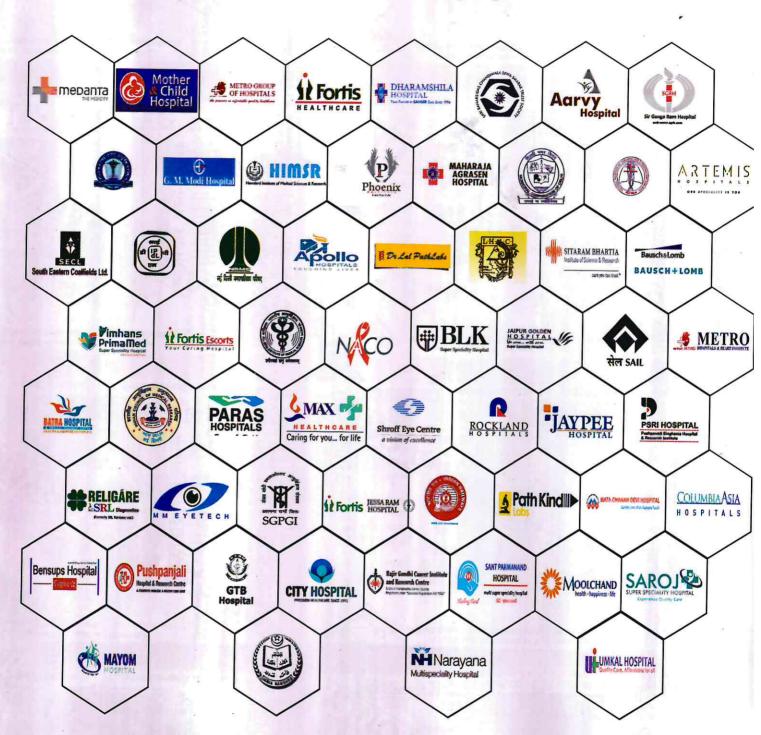
#### **SECOND YEAR**

| Course/ Subject              | Theory (hours) | Practical (hours) |
|------------------------------|----------------|-------------------|
| Medical Surgical Nursing-I   | 120            | 800 (20 WKS)      |
| Medical Surgical Nursing -II | 120            |                   |
| Mental Health Nursing        | 70             | 320 (8wks)        |
| Child Health Nursing         | 70             | 320 (8wks)        |
| TOTAL                        | 400 (10 weeks) | 1440 ( 36 weeks   |

| Clinical Areas               | Clinical Hours/ week |  |
|------------------------------|----------------------|--|
| Medical Surgical Nursing     | 288(6 wks)           |  |
| Community Health Nursing     | 288(6 wks)           |  |
| Child Health Nursing         | 96(2 wks)            |  |
| Midwlfery and Gynaecological | 384(8 wks)           |  |
|                              |                      |  |
| TOTAL                        | 1152 (24 weeks)      |  |



## Industry Linkage & Our Alumni's Employers



still counting.....



## RULES & REGULATIONS AND IMPORTANT INFORMATION

Every effort has been made to ensure the accuracy of the information contained in this Prospectus and it is issued on the express condition that all matters in it are subject to change from time to time without notice. While IPH&H-SCHOOL OF NURSING, New Delhi will make all reasonable endeavors to deliver the courses of study and other educational services as set out in this Prospectus, circumstances may change prompting IPH&H-SCHOOL OF NURSING, New Delhi to reserve the right to vary the content and delivery of courses and programmes.

- 1 Nature of the Program: ANM & GNM are full time regular program in nature. The classes will be conducted daily (from Monday to Saturday, 09.00 A.M. to 04.00 P.M.). Timings of clinical postings/field visits to observation visits may vary from organization to organization and as per the time set by the organizations concerned.
- Training Methodology: As per the guidelines of Delhi Nursing Council, the training will include theoretical sessions, practical lab sessions, clinical
  postings, field visits, observation visits, health camps, seminars and symposium etc. Medium of Instruction will be both Hindi & English. However, students
  can opt for Hindi medium as their preferred language and based on majority of the scholars, Explanatory notes/lectures can be arranged in Hindi only.
- 3. Study Material: All study material both in first and second year is against purchasing and available at the book counter of the school. Copy of the detailed syllabus as prescribed by Indian Nursing Council is available on payment of Rs. 100.
- 4. **Uniforms**: Students have to pay for their own uniforms. For practical hospital experience in the hospital ANM students wear Pink Checked Shirt and Blue Trouser with white apron. Length of apron is mid thigh with a collar and side pockets, with Black Close Shoes and white socks.
- 5. Conduct of the Student: Conduct of the students in their classes, as well as in premises of the School, Hostel and in the area, must be such as cause no disturbance to fellow students of the other classes. The students are not allowed to use alcohol, or to attend training classes under the influence of any type of intoxicants i.e. Tobacco, Barbiturates etc. in premises of the Hostel and the School. Maintenance of cooardinal & friendly atmosphere is necessary in the School, in Hostel & other premises. Use of Pan, Pan-Masala or Gutka or Chewing Tobacco or snuff and smoking of Cigarettes, consuming Alcohol, Sedatives or any Drugs etc., are strictly banned in the IPH&H-SCHOOL OF NURSING and in its Hostel premises.
- 6. Security & Entry into-the IPH&H-SCHOOL OF NURSING and its associated Premises: Security personnel have been deployed at different points to check unwanted entries and to avoid unpleasant happenings in premises of the IPH&H-SCHOOL OF NURSING and they have been directed to check Identity-Card, Bags, and Briefcases etc. Hence, all the students of the school are requested/advised not to exchange bad language or arguments with the security personnel at any point.

The students are advised/requested not to keep any Knife, Razors or any objectionable arms and, while entering into the premises of the IPH&H-SCHOOL OF NURSING or in its Hostels, otherwise, necessary and suitable Legal/Police action will be taken against the defaulters.

The students are also advised/requested neither to use abusive or indecent languages or indulge in or make any hot arguments nor discuss the political or religious issues with their colleagues and staff in the premises of the IPH&H-SCHOOL OF NURSING or outside the premises to avoid any unpleasant happening.

The students are required to carry their Identity Card and Medical Assistance Card during their Theoretical Classes, Field Practical & Internship Training as well as Educational Tours, organised by the School.

- 7. Change of Address: Notice for change in address should be given by the candidate/student to the Office in writing immediately.
- 8. Damage to Property: Students/Candidates shall do nothing either inside or outside the School that will in anyway interfere with its orderly administration and discipline. Non-compliance with the rules of the School, may be dealt with, by means of suitable fines and punishment. Students are expected to take proper care of the movable & immovable properties of the School and if any damage is caused to the property as a break i.e. disfiguring of walls, doors, fittings, and breaking furniture etc., it will be considered indiscipline and culprits will be duly punished. The students may be charged for loss or damage to property or equipment caused by her carelessness, negligence or misuse. The students are expected to take proper care of the property of the School and to keep the premises neat, clean and tidy.
- 9. Attendance: 90% Attendance in the theoretical and practical/training classes is the compulsory condition for appearing in the First Term Exams/Internal Assessment of the School and Term End Exam of the Delhi Nursing Council. Further, student will not keep herself absent from the theoretical/practical lab sessions without prior permission or intimation to the concerned officer of the School. Otherwise, disciplinary action will be taken against her. Students are expected & directed to abide by the Rules & Regulations and time schedule and no relaxation in the time schedule will be given in any case.
- 10. Personal Property: The School's authorities will not accept the responsibility for damage or loss of clothing and any other personal property in the Hostel & School Premises or grounds or outside the campus of the School. Students are strictly advised not to leave clothing or valuable articles or books/lecture notes etc. un-attended in rooms.
- 11. Right of Admission Reserved: Right of admission is reserved and the decision of the Management of the IPH&H-SCHOOL OF NURSING will be final in this respect. The Management of the School reserves the right to reject any application without assigning any reason.
- 12. Medium of Examination: The Question Paper will be in English language. How ever, the examine will be at liberty to ans. either in hindi or english.

#### JPH&H SCHOOL OF NURSING



## RULES & REGULATIONS AND IMPORTANT INFORMATION

- 13. Payment/Refund of Fees, Fines & Dues etc.: Payment of course, Exam. Fee & other charges in time or on demand is the responsibility of the cand failing which, her name will be struck off from the rolls of the session without any notice and the fees paid by her will neither be refunded nor adjusted circumstances.
- 14. **Refund of Fee**: Fees, once paid, is neither refundable nor adjustable in any circumstances, which may please be noted very clearly. The School was be responsible for any change in circumstances or family economic condition or conflicts, disputes or decision to discontinue the study or any reasons or in case, if a candidate is rusticated, from the School.
- 15. Payment of Dues: All dues shall be cleared by the dates mentioned in the Prospectus/Office order etc. or as notified by the Management of IP SCHOOL OF NURSING. Names of the candidates defaulting to pay the dues within 20 days will be struck off from the role of the IPH&H-SCHOC NURSING.
- 16. Late Fees/Fine: If the dues other than those payable at the time of admission are not paid by the due date, a late payment fine of Rs. 5/- for each day the due date (including holidays) shall be realised subject to a maximum of Rs. 500/- only.
- 17. Payment-Fine & Dues: Students shall have to pay on demand any fine imposed on her or the cost of any damage or loss of library books, equipme other School's property movable or immovable. On failure to do so, the same will be recovered from their Security Deposit which shall be reimburs the student within the time-specified by the School. If the cost of any damage to be recovered or loss exceeds the amount of Security Deposit, the bal shall be deposited by the student or her parent / guardian on demand by the School. Failure to do so may result in the removal of the student from the of the IPH&H-SCHOOL OF NURSING. All dues of the School must be cleared by the students before they are permitted to appear in the Examination. If the dues are not cleared, their Admit Cards/Provisional Certificate/Original Diploma will be withheld.
- 18. **Terms of Payment**: All fees are payable in advance and strictly either in Cash or through a Crossed Bank Draft made in favour of the 'Institute of F Health & Hygiene', and payable at New Delhi' as per schedule
- 19. Striking of the Roll/Cancellation of the Admission: The name of the student may be struck-off from the rolls on account of:
  - (I) Her own request endorsed by her parents/guardian;
  - (ii) Continued absence without obtaining leave for Six (06) working days;
  - (iii) Irregular attendance and poor progress in studies;
  - (iv) If her behaviour, character or activities are not satisfactory.
  - (v) If ordered to be expelled or rusticated from the School.
  - (vi) Causing damage to the goodwill & prestige of the School.
  - (vii) She has been found in a habit of consuming Alcohol/Barbiturates or any other sedatives and
  - (viii) She is found indulged in any anti-social / illegal / criminal procedure of Law or any FIR has been lodged against her
  - (ix) Found medically unfit to continue the program or having an epidemic of communicable nature during the course of study
  - (x) If any applicant who is offered admission does not report within the date specified on the notice of admission the offer will be treated as cancelle and the seat will be offered to the next eligible applicant from the merit list
  - (xi) If Any Information/Certificate Supplied By The Applicant In Connection With Her Admission Is Later On, At Any Time, Found To Be Incorrect Falsified It Will Result In Cancellation Of The Admission Of The Student From The School

UNDER ANY CIRCUMSTANCES, THE FEES WILL BE REFUNDED OR ADJUSTABLE AND NO DEGREE/ DIPLOMA/CERTIFICATE OF LESS DURATION WILL BE ISSUED, IF A CANDIDATE IS RUSTICATED FROM THE SCHOOL.

20. Accommodation in the Residential Facility: Students willing to opt for residential facility, shall have to fill-up the Application Form for reservation Accommodation and at the time of admission only and submit the same to the School along with the residential charges, certificate of physical fitness signed by Medical Officer of the School. She shall have to live in the residential facility up to the Final Examination. She will not be allowed to leave residential facility mid of the session.

It is made clear to the Parents/Guardians that the School is not responsible for the undesired activities/leaving the School /Residential Premises with permission of the concerned authorities of the School/ Resident In-charge, any activities / habits of the students which may cause her any physical mental trauma.

However the School provide proper security to the students availing residential facility, the School will not be responsible for any unto-do incident, med emergency or in case if the student leave's the campus or residential area without proper permission or after misguiding the officials of the School.

It is advised that the parents, desiring of putting their ward in residential facilities to provide minimums possible list of authorized visitors, local guardian.

In case if any student is reported to be disobeying the instructions, rules & regulations she shall be rusticated from the residential facility as well as from School and fee / charges paid shall be forfeited and the decision of the Management shall be binding on the student and her legal guardian. Rustica students have to vacate the residential facility within 24 hours of rustication.

## IPH&H SCHOOL OF NURSING



## RULES & REGULATIONS AND IMPORTANT INFORMATION

- 21. Fitness Test: Nursing is physically demanding profession. Therefore, It is mandatory for Parents/Guardians to submit a medical fitness certificate from a medical officer having no less than MBBS degree. They also need to submit a declaration about the fitness of their ward. If there is any infection or disease that had occurred in past or present with the ward, it must be mentioned in a clear and detailed manner in the declaration to enable the School's Management to take precautions and proper care for the same.
- 22. Residential Facility: Accommodation is available, on request & on payment of Rs. 6,500/- per month (Accommodation & Mess Charges) per candidate in the accommodation for Boys & Girls (separately) at New Delhi Training Centre of the School. Every candidate shall have to remit Rs. 2,500/- per year as consumable charges (Non refundable). Accommodation will be available on the "FIRST COME FIRST SERVE BASIS" principle.

FACILITIES: The students are provided Homely environment Comfort Mess and Common hall Provision Store PCO Intercom for incoming Calls Healthy Educational Environment Laundry (On Demand) Security 24 hrs. Electricity & Power Supply Hot water supply in winters Vehicle for local Shopping Health Care Services. From time to time, the hostellers are also taken out for Picnics & on Educational tours in and around Delhi on share basis.

The candidates shall have to pay all the revised monthly charges as per new Session's Information. Brochure / Prospectus every year.

- 23. Character & Behaviour of the candidate in the Residential facility: The candidates shall have to maintain high standard of character, hygiene, social and mutual behaviour during their stay in the Hostel of School.
- 24. Other Charges: Every candidate shall have to pay/remit the following mandatory charges at the time of confirmation of her admission:
  - (I) Uniform Charges: Approx Rs. 2,500/- or as applicable at the time of admission
  - (ii) Books Charges: Approx Rs. 2,500/-per year or as applicable at the time of admission
  - (iii) HIV/AIDS Conference participation fee Rs. 1000/-(Approx.) Please Note: The Fee or above said charges if once paid, are neither refundable nor adjustable, in any circumstances.
- 25. Right to Call Parents/Guardians: The Secretary/Director/Principal of the IPH&H-SCHOOL OF NURSING are authorised and competent to call the parents/guardians of the students in the office of the IPH&H-SCHOOL OF NURSING or in its associated Organisations/Trust/Society/Hospital/
  - If the attendance of the student is less than 90% in any month;
  - (ii) If the student has developed a habit of keeping himself/herself absent from the classes without any intimation or permission;
  - (iii) if her behaviour of action may cause/ has caused/ is causing damage to the movable or immovable property, prestige & reputation of the IPH&H-SCHOOL OF NURSING and its Associated organisations, (iv) If her behaviour or character is not satisfactory or up to the mark
  - (v) If she has not paid the course Fees, Examination Fees, Hostel and Mess Charges, and
  - (vi) She has developed the habit of ignoring instructions issued by any authority of the IPH&H-SCHOOL OF NURSING, New Delhi.

No. T.A./D.A. will be paid to the parents/guardians of the students, if called for meeting/ discussion.

- 26. Field Practical Training: The students need to attend the clinical postings, seminars, observational field visits, internship/practical training etc. at their own conveyance/ expenses
- $27. \ \ \textbf{Change of Program is not permissible}: \ \ \text{No Change of Program is permissible under any circumstances}.$
- 28. Employment Assistance: The School is also providing Employment Assistance to the candidates, who successfully qualify the ANM program. Candidates can apply on the Proforma available in the Office for registration of their name for Employment Assistance. But the IPH&H-SCHOOL OF NURSING, New Delhi does not guarantee or assure employment in any sector viz. Govt./Semi Govt./Private etc. in this context
- 29. Formation & Collaboration / joining of illegal Unions / Councils / Welfare / Associations of students are not allowed, and the candidates shall have to follow the high standard of moral and ethical values in life and practice during their stay, classes and training period in this School.
- 30. The students are not allowed to indulge in any anti-social or any anti-religious activities and not to keep any arms and/or ammunition items during their stay and study in campus & hostel.
- 31. Anti Ragging Policy: As per the directions by the Honourable Supreme Court of India, ragging in any form is strictly prohibited in educational institutions. In case, if any student is found ragging /harassing other candidate, she will be rusticated and booked under law. Every student and her Parent/Guardian shall provide affidavits affirming to the effect that she has not been expelled and/or debarred by any institution for any act of ragging and further that she action by the management of the School.
- 32. **No Smoking Zone**: The Min. of Health & Family Welfare, Govt. of India, has banned smoking in public places/Educational Institutions. Therefore, all the students are directed not to smoke in the campus or hostel of the School. Any student found doing so will be booked under the law.
- 33. The School reserves the right to amend previously announced fee and/or rules & regulations, if necessary from time to time and without any prior information/notice.



#### **FACILITIES AND DEPARTMENTS**

The Campus: The self contained campus has excellent infrastructure and learning resources that collectively provide a stimulating enjoyable learning ambience. The hostels accommodate boys and girls from various parts of the country and abroad. The Institu committed to provide the best environment for academic life & with our long heritage and strong commitment you'll have a rich, b background in the humanities and the sciences when you qualify from IPH&H. This foundation, is believed, is the preparation y need to enter any field and enjoy a full life as an educated citizen of the world. Throughout the Institute, whether it is the new Medical L Imaging Sciences Deptt., Dental Sciences, or Communication Technology for I.T. Deptt., the students will find evidence of IPH continuing investment in meeting the needs of its academic community.

HOSPITAL WARD SIMULATION: The Institute is running Charitable Hospital cum Specialised Polyclinic at New Delhi along with c facilities available round the clock such as Routine & Specialised X-Ray, Computerised Pathological, Microbiological, Immunological Hormonal investigations, Physiotherapy, Dental & Eye Care Centre etc. for the Practical Training of the candidates of var Diploma & Degree Courses. The Center is equipped with HIV - AIDS Testing and Counseling Center, Immunization Clinic, Labora Radiology, Ultrasonography, Dental and Physiotherapy Deptt. The Institute is attached with several well known Govt. Hospitals/Nur Homes/Diagnostic Centers, etc.

**LABORATORIES**: The Institute is having adequate and well equipped Medical Laboratories with modern equipments. For the Prac Training of the candidates, the Institute is also attached with several Diagnostic Centers & well equipped Govt. Hospitals & Nur Homes.

**COMPUTER TRAINING**: Our well equipped Computer Laboratories ensure that our students remain on the cutting edge of med studies with the latest research & technological advances. The broadband Internet enabled work- stations allow students to carry their studies effectively and efficiently.

**NURSING FOUNDATION LAB.**: The Nursing Foundation Lab. is well equipped with adequate no. of Models, Educational Character Advanced Nursing Manikins, CPR dummies, advanced maternal and neonatal emergency simulator etc. which are specifically design for professional nursing training.

**NUTRITION LAB.**: The Nutrition Lab. is well ventilated, furnished and equipped with all the amenities of a Nutrition Lab viz. cooking serving utensils, glassware articles, refrigerator, dining table, chairs, gas stove and raw ingredients, weighing machine etc.

**COMMUNITY HEALTH NURSING LAB**: Equipped with adequate nos. of community bags containing all the required articles community health nurses, the Community Health Nursing Lab is aimed to make students learn the home visiting bag technique perform various procedures during the home visits.

**PRE CLINICAL SCIENCE LAB**: It is well-equipped with models & specimens, all the bones, skeleton & subject related charts etc. students are encouraged to use our Anatomy lab to learn Anatomy of bone & joints & other systems. It is well equipped with compo microscope with histological slides, models, 3D charts, specimens, manikins.

**ADVANCE NURSING LAB**: The aim of this Lab is to provide best practical knowledge in advance Nursing procedures under guidance of experts in subjects. We have BLS practice section to teach good quality CPR.

MATERNAL & CHILD HEALTH (MCH) LAB: The MCH Lab: Lab. is equipped with maternity examination model, gynecolog examination model, delivery model, charts & other equipment. Child Health Lab is having models, charts & various play there materials, here students learn about all the nursing care skills essential for the care of the newborn, infants & children. It is equipped to various models, pediatric mannequins, pediatric Crash cart trolley, emergency medicines and equipment to manage normal at emergency situation of child health.

### IPH&H SCHOOL OF NURSING



**LECTURE HALLS & AUDITORIUM**: Multi-media rich, pleasantly furnished, spacious and well lit lecture halls provide appropriate environment for studies. The auditorium is equipped with the latest facilities, our spacious Auditorium can comfortably accommodate 100 students.

**LIBRARY**: Equipped with extensive hard copies and online research materials, the spacious Library is modernized with latest collection of over Thirty thousand books & over Three hundred periodicals and Subscriptions in various formats with separate CD section. Professional Librarians and supportive staffs are available to assist the students.

**AUDIO VISUAL & SKILL LAB.**: The Institute is maintaining a Museum with wide range of Medical Charts, Models and soft human specimen for teaching & training of the candidates of the various Diploma & Degree Courses. The Audio-Visual Labs. provide LCD's, OHP's & other computerized equipments for cutting edge training.

**DRESS**: All the male/female students are required to wear white clothes during the theoretical /practical training classes/field practice and "White Doctors Coats" in the regular training classes. The students are required to be properly dressed for all the classes to ensure a regular hygienic standard and identity. The Apron will be supplied by the Institute with insignia/monogram of IPH&H on payment.

#### RESIDENTIAL FACILITIES:

Homely Environment
 Comfort & • Security
 Mess and Common hall
 Intercom for incoming Calls
 Healthy Educational Environment
 24 hrs. Electric & Power Supply
 Provision of vehicle for local Shopping
 Health Care Services.

Boarding and lodging is arranged for overseas and outstation students by the Institute in conveniently located hostels facilities and amenities to ensure a comfortable and pleasant stay for the students. Accommodation is available on request & on payment of Rs. 9000/- per month (Hostel & Mess Charges) per candidate in the Residential facility for Boys & Girls at New Delhi Training Center of the Institute. Every candidate shall have to remit Rs. 3000/- only as consumable Charges (Non refundable) per year. The student shall have to deposits min. 6 months charges at the time of enrollment in course and residential services. Accommodation will be available on "FIRST COME FIRST SERVE BASIS" principle. Many more features that provide a unique learning & living experience.

#### Examination & Attendance:

- During the 1st & 2nd year there will be Internal Term Examinations in theory and practical's which will be conducted by the School.
   The passing marks will be 50% in each subject as per the Delhi Nursing Council (DNC) regulations. The results of internal assessment will be sent to the DNC along with application forms for appearing for the External Final Examination.
- 2. Candidates must pass internal examinations before being sent for first & second year final examination conducted by DNC, New Delhi.
- 3. There will be theory & practical examination held by the DNC, New Delhi at the end of First year and at the end of the course.
- 4. A candidate failing in maximum of two subject will be promoted to the next year. She has to appear for the final as well as supplementary exam. Unless she clears the subject her final result will not be declared. Student failing in more than two subjects will be detained.
- 5. Supplementary examination will be conducted at six monthly intervals for the failures. Maximum duration of completion of the course 4 yrs.

Attendance: Students are expected to attend all the theory & practical classes regularly. 80% attendance in all theory classes and 100% attendance in practical/clinical classes is a mandatory criteria for ANM students. Pertinent to mention that only those students will be allowed to appear in the Final Examinations to be conducted by Delhi Nursing Council who fulfils the above criteria The student has to make up the shortfall in attendance at the end of the course to attain 100% attendance as required for the award of diploma by the Delhi Nursing Council.





# INSTITUTE OF PUBLIC HEALTH & HYGIENE IPHH -SCHOOL OF NURSING



RZ-A-44, Mahipalpur, New Delhi-37 Phone : 091-11- 26782853-54, 26786846

Hotline: 9811817972, 8178552287 Visit us: www.iphhparamedic.in Admission Enquiry: iphh76@gmail.com





